



# OFFICE OF THE PRINCIPAL CADET COLLEGE MUZAFFARABAD

## SITUATION VACANT

Cadet College Muzaffarabad is an autonomous residential institution, which requires the services of suitable candidates, on temporary basis, for the period of two years, which can be extended / regularized on the basis of their performance. Applications/CV s are required along with attested photocopies of Certificates / Degrees & 3x recent passport size photographs by 15May, 2023. The details of posts and requirements are as under:-

| Sr.# | Name of Posts                            | No of Posts | Age Min-Max | Qualification   |
|------|--|-------------|-------------|---|
| a.   | Lecturer Biology (B-17)                  | 01          | 18-35 Years | <ul style="list-style-type: none"> <li>a. MSc/MA at least 2<sup>nd</sup> Division in the relevant subject from a recognized university.</li> <li>b. Computer skills to use modern technology in teaching.</li> <li>c. Candidates with higher qualification (M. Phil / PhD) and experience of boarding institutions will be preferred.</li> </ul>                |
| b.   | Head Clerk (B-16)                        | 01          | 18-35 Years | <ul style="list-style-type: none"> <li>a. BSc/BA (at least with 2<sup>nd</sup> Division), having proficiency in typing, computer handling.</li> <li>b. Candidates with practical job experience will be preferred.</li> </ul>   |
| c.   | Mess Officer (B-16)                      | 01          | 22-35 Years | <ul style="list-style-type: none"> <li>a. BSc/BA at least 2<sup>nd</sup> Division, preferably in Hotel Management.</li> <li>b. Candidates with practical Experience will be preferred.</li> </ul>   |
| d.   | Director Physical Education (DPE) (B-16) | 01          | 21-35 Years | <ul style="list-style-type: none"> <li>a. MSc at least 2<sup>nd</sup> Division in the Physical Education from HEC recognized university.</li> <li>b. Minimum 5 years experience in the relevant field.</li> <li>c. Candidates with experience of Cadet Colleges will be preferred.</li> <li>d. Ex-PT Instructors of Pakistan Army will be preferred.</li> </ul> |
| e.   | Senior Clerk (B-14)                      | 01          | 18-35 Years | <ul style="list-style-type: none"> <li>a. BSc/BA (at least with 2<sup>nd</sup> Division), having proficiency in typing, computer handling.</li> <li>b. Candidates with practical job experience or MA/MSc and higher qualification will be preferred..</li> </ul>   |
| f.   | Data Entry Operator (B-12)               | 01          | 18-35 Years | <ul style="list-style-type: none"> <li>a. BSc/BA (at least with 2<sup>nd</sup> Division), having proficiency in typing, computer handling.</li> <li>b. Candidates with practical job experience or MA / MSc and higher qualification will be preferred.</li> </ul>  |
| g.   | Junior Clerk (B-11)                      | 02          | 18-35 Years | <ul style="list-style-type: none"> <li>a. BSc/BA (at least with 2<sup>nd</sup> Division), having proficiency in typing, computer handling.</li> <li>b. Candidates with practical job experience will be preferred.</li> </ul>   |
| h.   | Health Technician (B-9)                  | 01          | 18-35 Years | <ul style="list-style-type: none"> <li>a. FSc Pre -Medical at least with 2<sup>nd</sup> Division with 3x years Diploma from any Govt Nursing College.</li> <li>b. Preference will be given to Ex - Nursing NCO of Army Medical Corps.</li> </ul>  |
| i.   | Electrician (B-9)                        | 01          | 18-35 Years | Matriculate with trade certificate from a recognized institution, possessing five years of practical experience in relevant field.  |
| j.   | Film Projectionist (B-8)                 | 02          | 18-35 Years | <ul style="list-style-type: none"> <li>a. BSc / BA (at least with 2<sup>nd</sup> Division) with Diploma in Graphic Designing, having proficiency in computer handling / video editing / projector handling .</li> <li>b. Candidates with practical job experience of 1 -2 years will be preferred.</li> </ul>   |

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|-----|--|----|-------------|--|
| k.  | Dresser MI Room (B-7)  | 01 | 18-35 Years | a. FSc Pre -Medical at least with 2 <sup>nd</sup> Division with 3x years Diploma from any Govt Nursing College.<br>b. Preference will be given to Ex - Nursing NCO of Army Medical Corps.                |
| l.  | Library Clerk (B-7)  | 01 | 18-35 Years | a. BSc/BA (at least with 2 <sup>nd</sup> Division), having proficiency in typing, computer handling.<br>b. Diploma in Library Science.<br>c. Candidates with practical job experience will be preferred. |
| m.  | Moazan / Khadim Masjid (B-7)   | 01 |             | a. FA / FSc.<br>b. Hafiz-e-Quraan.<br>c. Certificate of Qiraat / Tajweed.  |
| n.  | Mess Assistant (B-7)   | 01 | 18-35 Years | a. FA/FSc (at least with 2 <sup>nd</sup> Division), from HEC recognized University / Educational Institution.<br>b. Candidates with practical job experience of 3 -5 years will be preferred.            |
| o.  | Lab Assistant (B-7)  | 05 | 18-35 Years | a. FSc Pre -Medical / Pre -Engineering at least with 2 <sup>nd</sup> Division.<br>b. Candidates having practical experience will be preferred.   |
| p.  | Mechanic / Pump Operator (B-5)   | 01 | 18-35 Years | Matric & Trade Certificate of 5 Years Experience.  |
| q.  | Lab Attendants / Lab Boys (Science) (B-5)                                | 03 | 18-35 Years | a. FSc (at least with 2 <sup>nd</sup> Division).<br>b. Candidates with practical job experience of 1 -2 years will be preferred.   |
| r.  | Driver (B-4)   | 03 | 18-35 Years | a. Matric (in possession of valid HTV driving license).<br>b. At least 5 -10 years practical experience of driving in civil.   |
| s.  | Head Cook / Cook (B-4)   | 03 | 18-35 Years | Middle pass with 5 years practical experience of relevant field.   |
| t.  | Security Incharge (B-4)  | 01 | 21-35 Years | Civilians with requisite experience of any firm / company etc.   |
| u.  | Waiters (B-2)  | 05 | 18-35 Years | Middle pass with practical experience of 5-8 years / working in the well reputed organization.   |
| v.  | Daftri, N/Qasid & Bus Conductor (B-1) (3 x N / Qasid) (1x Bus Conductor) | 04 | 18-35 Years | Matric with experience in relevant field.  |
| w.  | Masalchis (B-1)  | 03 | 18-35 Years | Middle pass with practical experience of working in the Mess.  |
| x.  | Ground Men (B-1)   | 03 | 18-35 Years | Middle pass with experience of maintaining sports grounds.   |
| y.  | Nan Bys (B-1)  | 03 | 18-35 Years | Middle pass with practical experience of working in the Mess.  |
| z.  | Mali (B-1)   | 05 | 21-35 Years | Middle with 5x years experience in relevant field. Must be a gardener.   |
| aa. | Security Guard (B-1)   | 11 | 18-35 Years | Civilians with requisite experience of any firm / company etc.   |
| bb. | Sanitary Worker (B-1)  | 05 | 18-35 Years | Civilians with requisite experience of any firm / company etc.   |

**Note:-**

- Government employees to apply through proper channel.
- Only eligible and shortlisted candidates shall be called for test / interview.
- Candidates from Azad State of Jammu & Kashmir will be preferred.
- In case, a candidate wishes to apply for more than one post, he must submit separate application / CV along with other relevant documents for each post.
- Incomplete applications or containing un -attested documents / certificates shall not be entertained.
- A bank draft of Rs. 1000/- to be attached with the application.
- Cadet College Muzaffarabad reserves the right to cancel any one or all posts advertised without disclosing any reason.

**Principal**

Cadet College Muzaffarabad  
Telephone : 05822-962303



