



# UNIVERSITY OF SARGODHA, SARGODHA

Advertisement No. 02/2023

## SITUATIONS VACANT

Applications for the following posts are invited from Pakistani Nationals on the prescribed form, which can be downloaded from University website i.e www.su.edu.pk.

Sr. #	Post	No. / Nature of Post	Eligibility Criteria
1.	Project Director (Works) (BS-19)	01-Regular	B.Sc. Engineering (Civil) + MBA 10-years experience in the relevant field. Age: Less than 50
2.	Director (Information Technology Services) (BS-19)	01-Regular	(i) PhD in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Eight years post qualification relevant experience. OR (i) MS or M.Phil (second division) in Computer Sciences or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Ten years post qualification relevant experience. OR (i) Master's degree or BS (second division) in Computer Sciences Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Twelve years post qualification relevant experience. Age: 40-50 Years
3.	Deputy Director (Information Technology Services) (BS-18)	02-Regular	(i) MS or M.Phil in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an Institute or University recognized by Higher Education Commission; and (ii) Three years post qualification experience in the relevant field. OR (i) Master's degree or BS (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or University recognized by Higher Education Commission; and (ii) Five years post qualification experience in the relevant field. Age: 25-45 Years
4.	Data Base Administrator (BS-17)	01-Regular	(i) Master's degree or BS (Hons) (second division) in Computer Science or Information Technology or equivalent qualification from an Institute or a University recognized by the Higher Education Commission; and (ii) Five years post qualification relevant experience. Age: 25-45 Years
5.	Network Supervisor (BS-17)	01-Regular	Master in Computer Science or equivalent from recognized University. Age: 30 Years
6.	System Administrator (BS-17)	01-Regular	(i) MS or M.Phil in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an Institute or University recognized by Higher Education Commission; and (ii) Three years post qualification experience in the relevant field. OR (i) Master's degree or BS (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an Institute or University recognized by Higher Education Commission; and (ii) Five years post qualification experience in the relevant field. Age: 25-45 Years
7.	Computer Programmer (BS-17)	02-Regular	Master in Computer Science or equivalent from recognized University. Age: 30 Years
8.	Assistant Engineer (Civil) (BS-17)	01-Regular	B.Sc Engg. in relevant field, practical experience of having handled Buildings and Roads, Water supply and sewerage projects in a National or International Organization. Age: 30 Years
9.	Assistant Director Sports (Female) (BS-17)	01-Regular	Master degree in physical education, in 2 <sup>nd</sup> Div. 03 years Sports and Games experience at University/Board level. Age: 35 Years
10.	Assistant Librarian (BS-17)	02-Regular	First class master degree in Library Science. Age: 30 Years
11.	Library Assistant (BS-16)	05-Regular	Master in Library Science (2nd Div.). OR Bachelor in Library Science (2nd Div) with 10 years relevant experience. Age: 21-30 Years
12.	Assistant Computer Programmer (BS-16)	03-Regular	BCS Computer Science or equivalent from recognized University. OR B.Sc with Major in Computer Science, with 04 years relevant experience. Age: 21-30 Years
13.	Lab Supervisor (BS-16)	04-Regular	M.Sc. (2nd Div) or equivalent, in relevant subject OR B.Sc (2nd Div) with 10 years experience in the relevant field. Age: 21-30 Years
14.	Network Administrator (BS-16)	04-Regular	BCS (at least C-Grade) Or equivalent with 03 years experience in Networking. Qualification CCNA will be preferred. Age: 21-30 Years
15.	Senior Draftsman (BS-16)	01-Regular	Diploma in Architecture/Civil from a recognized institution with 10 years experience in the relevant field Age: 21-35 Years
16.	Web Developer (BS-14)	01-Regular	(a) BCS (C-Grade) or equivalent qualification with at least 02 years experience in Web Development in Public or Private sector, experience of web based software design, development & maintenance. OR (b) An ideal candidate should have knowledge of graphic tools. Age: 21-30 Years

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17.	Hardware Technician (BS-14)	01-Regular	Intermediate, with diploma in Computer Science and A+ certification. Age: 18-30 Years
18.	Assistant Estate Officer (BS-12)	03-Regular	An ex-service man not below the rank of Naib Subedar OR Graduate from a recognized University with 08 years relevant experience. Age: 21-45 Years
19.	Assistant Security Officer (BS-12)	02-Regular	An ex-service man not below the rank of Naib Subedar from Infantry/M.P. with exemplary service record. Preference: He should have good experience relating to security Age: 30-50 Years
20.	Technician (Electronics) (BS-11)	07-Regular	Diploma of Associate Engineer in the field of Electronics from Board of Technical Education or any recognized institution with 03 years experience. Age: 18-30 Years
21.	Technician (Electrical) (BS-11)	01-Regular	Diploma of Associate Engineer in the field of Electrical from Board of Technical Education or any recognized institution with 03 years experience. Age: 18-30 Years
22.	Technician (Mechanical) (BS-11)	03-Regular	Diploma of Associate Engineer in the field of Mechanical from Board of Technical Education or any recognized institution with 03 years experience. Age: 18-30 Years
23.	Sub Engineer (Civil) (BS-11)	03-Regular	Diploma in relevant Technology from a recognized University/ College with 05 years experience in the relevant field Age: 20-35 Years
24.	Sub-Engineer (Electrical) (BS-11)	04-Regular	Diploma in relevant Technology from a recognized University/ College with 05 years experience in the relevant field Age: 20-35 Years
25.	Data Entry Operator (BS-11)	05-Regular	Intermediate with diploma in Computer Science. Age: 18-30 Years
26.	Junior Clerk (BS-11)	10-Regular (09-Open Merit 01-Women Quota)	(a) Higher Secondary School Certificate (2 <sup>nd</sup> Division); (b) Typing speed in English of 35 w.p.m on computer. (c) Proficient in Microsoft Office or any other compatible application and he shall demonstrate such proficiency. Age: 18-30 Years
27.	Coach (Male) (BS-09)	01-Regular	Matric having 05 years experience in coaching in games at Board Level. Age: 18-30 Years
28.	Electrician (BS-08)	04-Regular	Middle with certificate in Electrical Technology (from a recognized institution) with 3 years experience in the relevant field. Age: 18-30 Years
29.	Laboratory Assistant (BS-07)	20-Regular (16-Open Merit 03-Women Quota 01-Minority Quota)	F.Sc. or equivalent, with command of relevant skills. Age: 18-30 Years
30.	Plumber/Gas Fitter (BS-06)	07-Regular	Middle, Skilled worker with 3 years experience in the relevant field. Age: 21-35 Years
31.	Tubewell Operator/R.O Plant Operator (BS-05)	01-Regular	Middle, Skilled worker with 3 years experience in the relevant field. Age: 18-30 Years
32.	Lineman (BS-05)	03-Regular	Matric (2 <sup>nd</sup> Div) with relevant experience. Age: 18-30 Years
33.	Mason (BS-05)	01-Regular	Skilled worker with 3 years experience in the relevant field Age: 21-35 Years
34.	Head Security Guard (Male) (BS-05)	10-Regular	(a) An ex-service man not below the rank of L/Naik preferably trained/experienced in security matters with exemplary service record. OR (b) (i) Matriculate (2nd Div.) (ii) Height = 5' 9" (iii) Chest = 32" - 34" and good physical appearance Age: 20-35 Years
35.	Laboratory Attendant (BS-04)	20-Regular (12-Open Merit 03-Women Quota 01-Minority Quota 04-Quota for Children of Working/Retired Employees of UOS in BS-01 to BS-05)	Matric with Science Age: 18-30 Years
36.	Helper (Cook) (BS-01)	03-Regular	Literate/Skilled worker. Age: 18-30 Years
37.	Electrician Helper (BS-01)	04-Regular	Skilled worker. Age: 18-30 Years
38.	Naib Qasid (BS-01)	10-Regular (07-Open Merit 01-Women Quota 02-Quota for Children of Working/Retired Employees of UOS in BS-01 to BS-05)	Middle School qualification Age: 18-30 Years
39.	Sewerman (BS-01)	06-Regular	Literate Age: 18-30 Years
40.	Ground Man (BS-01)	01-Regular	Middle School qualification Age: 18-30 Years

**Note:** As per University policy, the University reserves the right not to consider any application or fill any post without assigning any reason. Therefore, posts advertised till December 2018, which have not been processed till date, stand cancelled. Further, posts of Computer Programmer (05.04.2021), Assistant Computer/Software Programmer (30.09.2020), Network Administrator/Supervisor (30.09.2020) and Hardware Technician (30.09.2020) also stand cancelled. The applicant(s) of previous advertisements are requested to kindly submit fresh application(s) against above mentioned positions, if interested. However, such applicants need not deposit the processing fee prescribed for the post(s).

## GENERAL INFORMATION

- Only short listed candidates will be called for Test / Interview.
- The prescribed application form can be downloaded from University of Sargodha website: [www.su.edu.pk](http://www.su.edu.pk).
- Candidates for all positions are required to fill the application form and submit application along with complete C.V and attested copies of testimonials in hard form.
- Two most recent passport size photographs should be affixed on each application form.
- Candidates applying on reserved quota posts should submit separate application and title of post should be clearly mentioned on the application form.
- Candidates applying for more than one post shall submit separate application with necessary documents, complete in all respects.
- Foreign degree holders must provide equivalence certificate issued by the HEC.
- Applications must be accompanied with original bank deposit slip/University Challan Form of Rs. 2,000/-, for Post(s) in BS-19, Rs. 1,500/-, for Post(s) in BS-17 to BS-18, Rs. 1,000/- for Post(s) in BS-11 to BS-16 and Rs. 500/- for Post(s) in BS-01 to BS-10 as processing fee (non-refundable) to be deposited under Head of Account "Collection" in HBL A/C No. 00427991777803, University of Sargodha. No other mode of payment i.e Demand Draft, Postal Order etc will be accepted.
- Candidates already in service of a Government/Semi-Government Department or an Autonomous Body must apply through proper channel by closing date; otherwise, their applications shall not be entertained.
- Applications received after the closing date will not be entertained; even posted before the closing date.
- Incomplete applications shall not be entertained.
- In case any information provided by the candidate in his/her application form is found to be incorrect or false at any stage, he/she will be disqualified and action will be taken under the Rules.
- Relaxation in age will be admissible according to the Government policy/rules.
- Employees working on Daily wage and Assignment basis are encouraged to apply against advertised posts, if eligible.
- Closing date for submission of applications is **12.09.2023**.
- The University reserves the right to increase or decrease the post(s) according to the needs of the University and reserves the right not to fill/withdraw any post/withhold the appointment against any advertised post.

**ADDITIONAL REGISTRAR (GENERAL)**  
**UNIVERSITY OF SARGODHA, SARGODHA**  
Ph. # 048-9230802, University website [www.su.edu.pk](http://www.su.edu.pk)